

## **Cheddleton Parish Council**

### **Purchase of Exclusive Rights Privacy Notice**

(When you purchase the Exclusive Right to a single or joint cemetery plot, the information you provide (personal information such as name, address, email address, phone number) will be processed and stored so that it is possible to contact you and to respond to your correspondence, provide information, send invoices and receipts relating to your burial plot/s. Your personal information will not be shared with any third party without your prior consent.)

I agree that I have read and understand Cheddleton Parish Council's Privacy Notice. I agree by signing below that the Council may process my personal information for providing information and corresponding with me.

I agree that Cheddleton Parish Council can keep my contact information data for an undisclosed time or until I request its removal as the Grave Manager of the plot purchased. Please refer to the Burial Ground Management Plan for details of responsibilities available on Cheddleton Parish Council Website <https://cheddleton-pc.gov.uk> or copy available from the Clerk.

I have the right to request modification on the information that you keep on record.

I have the right to withdraw my consent and request that my details are removed from your database.

Name	
Date of birth if under 18	
Parental/Guardian Consent for any data processing activity	
Address	
Telephone No.	
Email Address	
Signature	
Date	

**Clerk: Mrs L. J. Green 34, The Walks, Leek, Staffordshire, ST13 8BY**

**Email Address: [clerk@cheddleton-pc.gov.uk](mailto:clerk@cheddleton-pc.gov.uk)**

**Telephone number: 01538 385223 Mobile: 07488 314605**

Date Data received	Date consent received and approved for data to be held	Data received as Phone, email, hard copy or other	Data approved to be shared with the below	Removal of consent received	Date data disposed of, and method of disposal actioned